

APPLICATION TO HAVE N.J. MOTOR VEHICLE
STATUTES MADE APPLICABLE TO PRIVATE PROPERTY

FROM: _____ DATE: _____

TO: _____

SUBJECT: Application to have motor vehicle statutes made applicable to:

(list location)

By authority of N.J.S.A. 39:5A-1, application is hereby made by _____

(property owner(s))

Requesting that the provisions of Subtitle 1, Title 39, of the Revised Statutes shall be made applicable to the semipublic roadways, driveways, parking areas and other areas used for vehicular traffic on the property shown on the enclosed map or site plan and known as _____

(Name of Development)

Authorized Signature

cc: Chief of Police

Following is a sample resolution to be submitted by the municipal officials with the application for the establishment of Subtitle 1 of Title 39.

TRAFFIC CONTROLS ON PRIVATE PROPERTY

39:5a-1. Application of Subtitle 1 of Title 39.

Upon the filing of a written request by a person, or by the board of directors of any corporation, or by the board of trustees of any corporation or other institution of a public or semipublic character not for pecuniary profit, incorporated under Title 15 of the Revised Statutes, with the clerk of any such municipality of this State within which the property of such person, corporation or institution is situated, the provisions of Subtitle 1, Title 39, of the Revised Statutes shall be made applicable to the semipublic or private roads, streets, driveways, trails, terraces, bridle paths, parkways, parking areas or other roadways open to or used by the public, tenants, employees, and the members of such institutions for the purpose of vehicular travel by permission of such persons, corporations or institutions and not as a matter of public right, the provisions of Subtitle 1 of Title 39 of the Revised Statutes shall, in the discretion of the municipal authorities vested with the police powers in the locality within which the property of such persons, corporations or institutions is situated, and with the approval of the Commissioner of Transportation of this State, be made applicable thereto. Such written request shall contain the name and post office address of the person, corporation or institution and shall designate with reasonable accuracy the semipublic or private roads, streets, driveways, trails, terraces, bridle paths, parkways, parking areas or other roadways open to or used by vehicular traffic, to be affected thereby.

Procedure to be followed: In order to make the provisions of Subtitle 1 of Title 39 applicable to private property, the following steps are required before approval can be recommended to the Commissioner of Transportation:

- (1) A letter of Application from the owner(s) of the private property to municipal officials requesting that Subtitle 1 be made applicable.
- (2) A Site Plan showing the parking areas, roadways, driveways, etc., must be submitted to municipal officials with the letter of Application.
- (3) The municipal officials must then submit a copy of the Application and a copy of the Site Plan to the Department of Transportation for a review and recommendations.
- (4) Upon request from the Department of Transportation, a Resolution must be submitted requesting approval of Subtitle 1 of Title 39; or,
- (5) Upon request from the Department of Transportation, an Ordinance must be submitted for the Application of Subtitle 1 of Title 39 and various traffic regulations (Parking, Stop Signs, One-Way Streets and Speed Limits) to be approved by the Commissioner of Transportation.

Following is a sample application to be prepared by the applicant for the establishment of Subtitle 1 of Title 39 pursuant to 39:5A-1.